

StarID

Your gateway to enterprise services

Action Required:

Do you use the Accounting Module, eTimesheet, Human Resources, Tuition Waiver, Tuition Waiver Admin, eTranscript, Security Administration, Housing Administration, Curriculum Management, Generic Codes, or Budget applications?

IF SO, YOU NEED TO ACTIVATE YOUR STARID BY DECEMBER 1, 2010. For more information, please read on or contact Brad Grabham:

➤ 320-308-4187

- ✚ Welcome to the StarID Web page - <http://starid.mnscu.edu/>
- ✚ Video tutorial explaining how to activate a StarID with an EmployeeID - <http://media4.stcloudstate.edu/p55836501/>

What is a StarID?

The StarID is a username and password that will be used across the Minnesota State Colleges and Universities to access information technology systems and services.

StarID Self Service

[StarID Self Service](#) is a web site that individuals use to manage aspects of their StarID credential. Individuals must successfully identify themselves online to use these services. Current self services available include:

- [Activate StarID](#)
- [Forgot StarID](#)
- [Change Password](#)
- [Forgot Password](#)
- [Manage Profile](#)
- [StarID Help](#)



Activation:

- I. To activate your StarID, click this link or type:
 - a. <https://starid.mnscu.edu/>
 - b. Click the first link [**Activate StarID**]

- II. **Step 1 of 2:** Select one of the following identifiers:
 (Example: we will use the TechID to start the process)
- a. Choose one of the following options:
 - i. TechID / EmployeeID
 1. Enter your campus identifier information
 - a. Institution
 - b. TechID / Employee ID
 - c. TechID Password
 - ii. State Employee Number
 - iii. Library Card Barcode
 - b. Click the **[Continue]** button

- III. **Step 2 of 2:** Data Stewardship Responsibilities
- a. Acknowledgment:
 Check the box next to the text *"I Acknowledge that I am subject to the terms of access and use of information as summarized above."*

- b. Create a Password
- c. Select Preferred Email
- d. Click **[Activate StarID]** button
- e. Click the **[Continue]** button

IV. Congratulations! Your StarID is now active.